
Hollinswood and Randlay Parish Council

Chairman: Councillor Sheenagh Unwin Clerk: Katrina Baker MBE CiLCA

12th February 2025

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the next **Full Council** meeting of 2024/25 on **Monday 17th February 2025 at Hollinswood Neighbourhood Centre at 7.30pm.**

A zoom link is available for local residents, please request this by 12 noon on the day of the meeting, if required.

A G E N D A

1. Welcome & Introductions

The Chairman, Councillor Sheenagh Unwin, will welcome everyone to the meeting.

Public Session

This is an opportunity for residents of the Parish to raise matters with the Councillors, for action or consideration. This period is limited to 15 minutes.

2. Apologies

To receive apologies for absence from Members of the Council. A reason for absence should be given and Members are required to consider any necessary approval.

Councillor R Tyrrell	Holiday
Councillor J Creed	Out of the area
Councillor S Vaughan-Hodkinson	Out of the area
Councillor P Krajewski	Health Appointment

3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 20th January 2025

Members are required to confirm, as accurate, the Minutes of the meeting which have been circulated. These will be signed by the Chairman.

5. Matters arising, for information only, from the January Minutes (not otherwise included in this Agenda).

- a) DBS Certificates – Staff and Councillors
- b) Lighting at Play Areas & MUGA
- c) Alternative Socket for SID on Randlay Avenue

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –
A commitment by all to work together for the benefit of the wider community.

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6. Asset & Property Committee

Urgent Repairs required at Randlay Community Centre

- a) To receive a report regarding the urgent repairs needed to address the leak over the main doors at Randlay Community Centre and the need to replace the Lintel (as a result of the leak over a period of time).
- b) To consider the quotations received for the essential work & for the additional work required.

The Pavilion Field

- a) Power Pitch Report

7. Finance & Governance

- a) Financial Reports
 - i) Details had been circulated to all Members following the reconciliation of the January Accounts.
 - ii) To confirm the VAT reclaimed (for January 2025 sales).
- b) Register of Gifts and Hospitality
Members are reminded to declare any gifts or hospitality offered or received.
- c) Risk Management
This appears as a regular agenda item on Asset & Property and Finance & Audit Committee meetings. Members are asked to confirm the Risk Management Policy & Procedure.

8. Youth Provision Partnership

To receive the Minutes of the meeting held on 27th January 2025, for information

9. Chairman's Communications

- a) Correspondence
- b) Chairman's Charity update

10. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC
- b) Fly Tipping, Litter and Trolleys – Deercote and Flats

11. Planning

- a) To receive any reports or updates on planning issues
- b) New applications for consideration
 - i) TWC/2024/0943 Units 8C and 9C, Kendall Estate, Stafford Park 6
Change of Use from General Industrial to Commercial, business and services to be used as Pickleboard Courts, offices training and research
Amended Plans – any other comments
 - II) TWC/2024/0967 Former Roadsweeper House, Stafford Park 13
Erection of a 2.4m security fence

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- iii) TWC/2025/0070 Cosma Castings Limited , Telford T54 Business Park
Erection of one storage building

Please access the information, prior to the meeting, on telford.gov.uk/planning

- c) Other Planning Matters
The Munch Box

12. West Mercia Police

- a) Report from The Nedge Safer Neighbourhood Team
b) Damage to Hollinswood Neighbourhood Centre defibrillator
c) Local Matters – this is an opportunity for Members to report issues for The Nedge SNT

13. Friends of Hollinswood & Randlay Valley

- a) To receive a report from the Chairman and Environmental Officer.
b) Events Update

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14. Clerk's Report

- a) Downemead

Councillors Reports

15. Matters from Telford & Wrekin Council

Councillor Page, Member for The Nedge Ward

16. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

17. Date of next meetings:

24 th February 2025	7.00pm 8.00pm	Asset & Property Finance & Audit	Council Chamber
10 th March 2025	7.00pm 7.30pm	Human Resources Events	Council Chamber
17 th March 2025	7.30pm	Full Council	HNC

Katrina Baker
Clerk to the Council